

**Documents Required For New Labour Licence under Contract Labour (Regulation & Abolition) Act  
(CLRA) – 1970 Central Rules**

last updated 18th May 2023

<b>A</b>	<b>Required Documents</b>	<b>Format</b>	<b>Current Status</b>
1	Soft copy of Application Form	Trimurti	Compulsory
2	Form No -2 ( Old Labour License copy) only for Renewal		Compulsory
3	Form No 3 (On Letter head from Principal Employer)		Compulsory
4	Incorporation & MOA & AOA (if Pvt Ltd)		Compulsory
5	Shop Act License & Grampanchayat NOC for proprietary Business		Compulsory
6	Board of Resolution/Authorized Signatory Authority Letter		Compulsory
7	<b>License Fees</b> ( Demand Draft in Favour of Assistant Labour Commissioner Central, Payable @ Mumbai _paid through online		Compulsory
8	Security Deposit ( Demand Draft in Favour of Assistant Labour Commissioner Central, Payable @ Mumbai - 90 per Labour paid through Online		Compulsory
9	Latest Approved RC (Registration Certificate) from Principal Employer		Compulsory
10	Work Order & Agreement from Principal Employer		Compulsory
11	Authority Letter (Trimurti Group Format)	Trimurti	Compulsory

<b>B</b>	<b>Documents for Surrender of Central Labour License</b>		
1	Application for Surrender of License		Compulsory
2	License copy		Compulsory
3	Online payment receipt		Compulsory
4	Firm Cancelled cheque with signature		Compulsory
5	Form 6A		Compulsory
6	Any other documents may be required at time of submission		Compulsory

**\*\*\*\*Note - All Above Documents should be Self attested by Applicant**

**Adv. Aadi Hande Patil**

**BSL,LLB, MBA(HR), DLL & LW**

Prepared by @ Adv. Aadi Hande Patil

All Right reserved

[For Further Information – adihande@trimurtigroup.co.in](mailto:adihande@trimurtigroup.co.in)

Web Site – [www.trimurtigroup.co.in](http://www.trimurtigroup.co.in) & [www.careerbook.co.in](http://www.careerbook.co.in)

Cell Number - +91 9423387048

Landline – 020 27149672